

# SAFETY TALK REPORT FORM



<b>Company/Location:</b>	<b>Date:</b>
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<b>Signature of Supervisor/Presenter:</b>	<b>Time:</b>
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**Safety Topic(s) Discussed:**

## Persons Present:

<b>Name:</b>	<b>Signature:</b>	<b>Name:</b>	<b>Signature:</b>

## Comments/Feedback:

Use this master to make copies. Fill out a report form for each talk delivered. Retain a copy for company records.